**Trail Maintenance Responsibilities**

**-Trail Inspections: Formal –** Annual inspection; monthly during active season, March through September; every other month remainder. Informal – Ongoing in conjunction with other trail maintenance tasks. (An "inspection" can simply be walking or riding the trail to see what needs to be addressed.)

**-Turf Mowing:** As needed during growing season. Monthly suggested.

**-Bank Mowing:** Annually.

**-Litter:** Trail clean-ups will be done monthly or as needed to maintain trail appearance.

**-Graffiti Removal:** Within 24 hours if offensive; within 14 days if not offensive.

**-Tree Brush Removal:** Immediately in emergency situations; constant evaluations during inspections.

**-Trail Surface, Drainage/Shoulder Repair:** As needed; constant evaluation during inspections. (If the contractors and the engineer did a great job this shouldn't be a problem. La Crosse has a run-off area the washes a rut in the trail and has been a constant repair issue for them. While it is their responsibility to fix it, RRRT is addressing the problem in Phase III construction we are paving the area.)

**-Trail Amenities:** Monthly inspections, repairs as needed.(If vandals destroy a table, etc it would be the town's responsibility to replace it, but I will be your support by addressing the issue with the authorities.)

**-Trash Pick-Up:** Schedule to be established locally based on jurisdictional procedures.

**-Maintain any and all trail improvements made by the Improvements Committee.**

Any maintenance which requires altering of the trail must first be approved by the RRRT Board.

**The Maintenance Volunteer will be responsible for tracking hours, maintaining a volunteer log, filing volunteer waiver forms, and reporting the accomplishments of each volunteer activity to the Trail Coordinator.**